

## FAQs: How do I correct I-94 Admission Record Issues?

You must check you I-94 record for correctness every time you re-enter the U.S. The I-94 record is evidence of your legal status in the U.S. and status expiration date.

If your electronic I-94 admission record contains incorrect information, it is very important that you contact a U.S. Customs and Border Protection (CBP) Deferred Inspection office as soon as possible to resolve issues with your I-94. For more information on the I-94, visit their website [here](#).

What to do:

1. Gather Documents:
  - a. Passport
  - b. I-94 record (print out available [here](#))
  - c. Approval Notice (I-797)
2. Call one of the Deferred Inspection offices listed [here](#). *If they cannot assist you by phone, they may instruct you to physically go to one of their offices or to send them an email. Below is a template email to facilitate your communications:*

Dear Sir or Madam,

This email and documentation are to request that CBP correct an error on my I-94 record. I'm sending this email and information after speaking by phone to a CBP representative.

I currently have a valid Nonimmigrant (add your visa category) Visa. After my last admission to the U.S., the immigration officer recorded the validity of my status with "admin until date" (add date from I-94). See attached I-94 record.

However, my current USCIS Approval Notice I-797 is valid until (add date from I-797). See attached approval notice and my Passport ID page.

Please kindly correct my I-94 record to reflect my status validity period.

If you need further information please contact me. I look forward to your kind assistance.

(Insert your name)

3. CBP corrects your I-94. - *Be prepared to follow up and check until corrected.*
4. Verify and keep copy of your corrected I-94.

\*This material is not intended to substitute as legal advice.